How to upload your ePoster for Neuro 2025

To log in to submit an ePoster you will need your email and password. If you don't have a password or forgot your password, you can request a one-time access code using the system. The access code will be sent to your email. So you must have access to the email account you used to submit the abstract.

Step 1- Create your ePoster

Create your ePoster using the software of your choice, such as PowerPoint, Google Slides, or Word.

Step 2: Export the Presentation as Images

1. Export your ePoster (one page only) as a PDF file
2. Also save as a jpg or png file. This is image will be used as the thumbnail for preview mode

If you are using PowerPoint to prepare your ePoster please ensure that your page layout is in "portrait" mode and has an aspect ratio of 9x16.

Once you have the files ready, continue to step 3.

Step 3: Uploading Your ePoster Image and PDF File

To submit your ePoster, you'll need to upload the image files you created in Step 2 to the event's ePoster uploading interface. Here's how to do it:

Enter the link you received by email from the event organizers.

Log in using your personal details. If you don't remember your password, click on **"Forgot your password?"** to reset it.

After logging in to the ePoster uploading interface, you'll see a list only of your abstracts that have been designated as "ePoster" presentations.

To upload, select the abstract you want to upload as an ePoster from the list. This will take you to the submission page for that abstract.

From there, click on the "+Add Slide" button and follow the instructions to upload the image file you created in Step 2. You will also need to upload your PDF file here as well.

Note: *Each ePoster will consist of 2 uploads. 1. The preview image (slide) and 2. The actual ePoster (PDF)*

Make sure to review your submission before clicking "Submit" *(button is at the top of the page*) to ensure that all the files have been uploaded correctly.